



City of San Antonio
Development Services Department
1901 S. Alamo
San Antonio, TX 78204

TREE AFFIDAVIT APPLICATION

(No Protected Trees to be Harmed or Removed)

MAJOR/MINOR: _____

(Office Use Only)

Inspector's initials: _____ Date: _____ ☐ Pass ☐ Fail Comments: _____
Reviewer's initials: _____ Date: _____ ☐ Approved ☐ Denied Comments: _____

Applicant Information

Applicant Name: _____ Company Name: _____
Phone #: _____ Fax#: _____ Email: _____
Address: _____ City: _____ State: _____ Zip: _____

Owner's information (if different than applicant)

Name: _____ Phone: _____ Fax: _____
Address: _____ City: _____ State: _____ Zip: _____

Project Information

Project Name: _____ Unit: _____ Plat: _____
Project Address/Location: _____ Outside City Limits: __ Yes __ No
Project Type: ☐ Residential # _____ lots ☐ Non-Residential # _____ acres Public Funds: __ Yes __ No
Class of Work: ☐ Site Work ☐ Platting ☐ New Structure ☐ Addition (≥2500 ft²)
Parcel Key: (<https://gis.sanantonio.gov/PDS/onestop/index.html>) _____ (Parcel Key must be included)

Type of Application and Review

Please note: Applicant shall provide habitat compliance form as defined in section 35-B133 of the UDC for properties with 2.0 or more acres.

Please mark the appropriate box for review (ONLY MARK ONE BOX):

- ☐ 1. Site has no protected Trees, Significant Trees, Heritage, or Historic Trees as defined in the UDC (**Aerial photo required**); or
- ☐ 2. Site has Protected Trees, but this work will in no way cause damage to or the destruction of said trees; I understand such is a direct violation of the provisions of the UDC (**Aerial photo or Tree Survey required and site plan showing limits of construction/building footprint, if available**).

Affidavit

I, _____ (agent/owner), certify that I am aware of Article V, § 35-523 of the U.D.C. and all related appendices regarding Tree Preservation and agree to adhere to the requirements including any additional fees determined to be owed to complete this permit.

State of Texas)
)
County of Bexar)

Signature

Before me, the undersigned authority on this day personally appeared _____ known to me to be the person whose name is signed to the foregoing affidavit and sworn by me, state under oath that all of the facts therein set forth are true and correct.

Sworn to before me, this _____ day of _____, 20____. _____
Notary Public in and for the State of Texas

Forms and additional information can be found at:

<http://sanantonio.gov/DSD/Constructing/Tree.aspx>

Development Services Department / Revised June 2015

A/P#:

PLAT#:



TREE PERMIT APPLICATION

(Protected Trees to be Removed)

MAJOR/MINOR: _____

(Office Use Only)

Inspector's initials: _____ Date: _____ ☐ Pass ☐ Fail Comments: _____
Reviewer's initials: _____ Date: _____ ☐ Approved ☐ Denied Comments: _____
RD Review initials: _____ Date: _____ ☐ Approved ☐ Denied Comments: _____

Applicant Information

Applicant Name: _____ Company Name: _____
Phone #: _____ Fax#: _____ Email: _____
Address: _____ City: _____ State: _____ Zip: _____

Owner's information (if different than applicant)

Name: _____ Phone: _____ Fax: _____
Address: _____ City: _____ State: _____ Zip: _____

Project Information

Project Name: _____ Unit: _____ Plat: _____
Project Address/Location: _____ Outside City Limits: __ Yes __ No
Project Type: ☐ Residential # _____ lots ☐ Non-Residential # _____ acres Public Funds: __ Yes __ No
Class of Work: ☐ Tree Removal ☐ Site Work ☐ Platting ☐ New Structure ☐ Addition (≥ 2500 ft²)
Parcel Key: (<https://gis.sanantonio.gov/PDS/onestop/index.html>) _____ (Parcel Key must be included)

Type of Application and Review

Please note: Applicant shall provide habitat compliance form as defined in section 35-B133 of the UDC for properties with 2.0 or more acres.

If a Tree Permit associated with a rights determination review or a tree preservation plan was previously approved, provide A/P# _____ and no selection of 1 or 2 is required below.

Please mark the appropriate box for review (ONLY MARK ONE BOX):

- ☐ **1. Site has Rights Determination (RD aka Vested Rights)/Consent Agreement (CA) Validation:**
RD/CA #: _____
(Staff will confirm exemption from the Tree Preservation Ordinance, but a Rights Determination number and aerial photo of project area is required. Applicable R.D. validation review fees apply for residential building tree permit of \$35.00 per lot and \$250.00 for commercial and site work permits. Please note that effective date of rights will determine other applicable fees and may require additional information to be submitted for the final tree review) (requires submittal of site plan for review)
- ☐ **2. Site has Protected, Significant, Heritage or Historic Trees that will be removed (requires additional site plan and tree inventory submitted).** Tree Preservation Plan must be Tree Survey Method (35-B123) or Tree Stand Delineation Method with a Heritage Tree Survey (35-B125).

A/P#:

PLAT#: